



MERSEYSIDE WASTE DISPOSAL AUTHORITY

## FORWARD PLAN

**Publication Date: November 2011**

### Introduction

In accordance with the Local Government Act 2000, the Authority publishes a “Forward Plan” of “Key Decisions”.

The Forward Plan is published on a six weekly basis to match the Authority’s meeting cycle and covers key issues to be dealt with in the subsequent three months. It is a publicly available document and its purpose is to reinforce the openness and accountability of the Authority’s decision-making process.

The Plan seeks to anticipate the issues that will be the subject of a Key Decision during that period. For each item the Plan includes:

- The item’s title and a short description of the decision being sought.
- An indication of who will be making the decision.
- The Scrutiny arrangements for the decision.
- An indication of when the decision is expected to be made. This may be a specific date i.e. the date of a meeting, or a period during which the decision is likely to be made.
- A list of Supporting Papers. These will be documents which the decision-maker(s) will consider or take into account when making the decision.
- An indication of what consultation will take place on the item which is the subject of the proposed decision. This will include an indication as to who will be consulted (i.e. principal groups and organisations) and how that consultation will be conducted.
- An indication of how and to whom representations should be made on the item.

Within the Plan, the items are listed in the chronological order in which it is anticipated that the decisions will be made.

The decision in respect of each key decision is recorded in the minutes for the relevant meeting which are approved at the subsequent meeting of the Authority and are open for inspection at the Authority Offices and on the Authority's web site.

## **Definition of a Key Decision**

The definition of a Key Decision is set out in the Authority's Constitution. It is as follows:-

*A key decision is an executive decision:-*

- 1. incurring expenditure or making savings in excess of £250,000, unless the specific expenditure or saving has previously been agreed by the Authority, or*
- 2. Is, in the view of the Chief Executive, in consultation with the lead Member significant in terms of its effects on communities living or working in Merseyside*

*A decision will be considered financially significant if:-*

- a) in the case of revenue expenditure, it results in incurring expenditure or making savings of £250,000 or greater;*
- b) in the case of capital expenditure, the capital expenditure/savings are in excess of £1 Million.*

*unless the specific expenditure or savings have previously been agreed by the Authority or have been taken in line with the Authority's Financial Management Policy.*

*In determining whether a decision is significant in terms of its effect on communities, the Chief Executive and lead Member will give consideration to:-*

- a) the number of residents/service users/District Council areas that will be affected;*
- b) whether the impact is short term, long term or permanent;*
- c) the impact on the community in terms of the economic, social and environmental well-being.*

## **Decision-Makers**

Key Decisions will be made by the Authority or its committees where relevant powers have been delegated. A report will be submitted to the relevant meeting on each key decision, and Members will also consider, where necessary, any report which has been 'called-in' under the Authority's scrutiny arrangements.

## **Consultation**

The Chief Executive, in taking decisions under delegated powers, will consult with the relevant Authority Members and other key stakeholders, in accordance with those identified in the Forward Plan.

## **Authority Meetings**

The Authority will meet formally approximately every six weeks. Meeting dates are published on the web site [www.merseysidewda.gov.uk](http://www.merseysidewda.gov.uk). Each Authority meeting will be in two parts. The first part of the meeting will consider the Key Decisions contained in the Forward Plan, and any other matters determined by the Chairman. The second part of the meeting will be made available for any scrutiny discussions.

The current schedule of meetings is as follows:

18th November 2011  
3rd February 2012 (Budget and ordinary meeting)  
13th April 2012

## **Scrutiny Arrangements**

Two Members of the Authority may request that the Chairman place a delegated decision matter on the Agenda of an Authority regular meeting as a 'scrutiny item'.

## **Information Reports**

The Authority will periodically publish information reports about its Policies, Strategies and Performance on the web site [www.merseysidewda.gov.uk](http://www.merseysidewda.gov.uk)

## **Contacts**

If you have any queries or comments regarding the contents or format of this document please direct them to Mandy Valentine (Clerk to the Authority) on 0151-255-1444 or by e-mail at [enquiries@merseysidewda.gov.uk](mailto:enquiries@merseysidewda.gov.uk)

**AUTHORITY MEMBERSHIP 2011/2012**

<b>COUNCILLOR</b>	<b>Portfolio Area</b>	<b>Address and Contact Details</b>
J De Asha (Chairperson) (St Helens)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Procurement Portfolio</li> <li>• Mersey Waste Holdings Ltd Board</li> <li>• North West Local Authorities' Employers' Organisation</li> <li>• Liverpool City Region Environment and Waste Board</li> </ul>	628 Warrington Road Rainhill Prescot L35 0NS Tel: 01744 678 980 Email: <a href="mailto:cllrde'asha@sthelens.gov.uk">cllrde'asha@sthelens.gov.uk</a>
G Morgan (Deputy Chair) (Knowsley)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Appeals Committee</li> <li>• Audit &amp; Governance Committee</li> </ul>	24 Malvern Avenue Huyton Knowsley L14 6TS Tel: 0151 489 5292 Email: <a href="mailto:graham.morgan@knowsley.gov.uk">graham.morgan@knowsley.gov.uk</a>
A Brighthouse (Wirral)	<ul style="list-style-type: none"> <li>• Bidston Methane Ltd Board</li> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Appeals Committee</li> <li>• Audit &amp; Governance Committee</li> </ul>	31 Grosvenor Road Oxtton Birkenhead Wirral CH43 1TJ Tel: 0151 652 6041 Email: <a href="mailto:alanbrighthouse@wirral.gov.uk">alanbrighthouse@wirral.gov.uk</a>
K Cluskey (Sefton)	<ul style="list-style-type: none"> <li>• Procurement Portfolio</li> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Strategy &amp; Development Portfolio</li> <li>• Mersey Waste Holdings Ltd</li> <li>• Sefton Borough Partnership Strategic Board</li> </ul>	39 Kent Avenue Litherland Liverpool L21 7QJ Tel: 0151 920 3704 Email: <a href="mailto:kevin.cluskey@sefton.gov.uk">kevin.cluskey@sefton.gov.uk</a>

T Concepcion (Liverpool)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Operations Portfolio</li> </ul>	24 Woodbourne Road Liverpool L14 2DA Tel: 078742 16868 Email: <a href="mailto:tony.concepcion@liverpool.gov.uk">tony.concepcion@liverpool.gov.uk</a>
P Keaveney (Liverpool)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> </ul>	75 Canterbury Street Garston Liverpool L19 8LQ Tel: 0151 225 2354 Email: <a href="mailto:paula.keaveney@liverpool.gov.uk">paula.keaveney@liverpool.gov.uk</a>
T Moore (Liverpool)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Appeals Committee</li> <li>• Audit &amp; Governance Committee</li> </ul>	3 Southampton Drive Cressington Heath Liverpool L19 2HE Tel: 07881 521 269 Email: <a href="mailto:timothy.moore@liverpool.gov.uk">timothy.moore@liverpool.gov.uk</a>
S Shaw (Sefton)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Finance Portfolio</li> <li>• Audit &amp; Governance Committee</li> </ul>	66 Liverpool Road Birkdale Southport PR8 4BB Tel: 01704 565 546 Email: <a href="mailto:simon.shaw@councillors.sefton.gov.uk">simon.shaw@councillors.sefton.gov.uk</a>
I Williams (Wirral)	<ul style="list-style-type: none"> <li>• Scrutiny</li> <li>• Public Consultation</li> <li>• Bidston Methane Ltd Board</li> <li>• Appeals Committee</li> </ul>	49 Parkhill Road Prenton Birkenhead Wirral CH42 9JD Tel: 0151 608 7806 Email: <a href="mailto:irenewilliams@wirral.gov.uk">irenewilliams@wirral.gov.uk</a>

Carl Beer Chief Executive	Various delegated matters	6th Floor, North House 17 North John Street Liverpool L2 5QY Tel: 0151 255 1444 Email: <a href="mailto:carlbeer@merseysidewda.gov.uk">carlbeer@merseysidewda.gov.uk</a>
Peter Williams Treasurer	Various delegated matters	6 <sup>th</sup> Floor, North House 17 North John Street Liverpool L2 5QY Tel: 0151 255 1444 Email: <a href="mailto:Peter.williams@merseysidewda.gov.uk">Peter.williams@merseysidewda.gov.uk</a>
Mandy Valentine Clerk to the Authority	Various delegated matters	6th Floor, North House 17 North John Street Liverpool L2 5QY Tel: 0151 255 1444 Email: <a href="mailto:mandy.valentine@merseysidewda.gov.uk">mandy.valentine@merseysidewda.gov.uk</a>
Neil Ferris Monitoring Officer	Various delegated matters	6th Floor, North House 17 North John Street Liverpool L2 5QY Tel: 0151 255 1444 Email: <a href="mailto:neil.ferris@merseysidewda.gov.uk">neil.ferris@merseysidewda.gov.uk</a>

## CONTENTS

<b>Item</b>	<b>Ref No.</b>	<b>Portfolio Area</b>	<b>Decision Date</b>	<b>Lead Officer</b>
JMWMS	K57-11	Strategy & Development	18/11/2011	Stuart Donaldson
Performance Report Q2 2011/12	K58-11	Strategy & Development	18/11/2011	Mandy Valentine
RRC Update	K59-11	Procurement	18/11/2011	Carl Beer
Corporate Plan	K60-11	Strategy & Development	18/11/2011	Mandy Valentine
Flexible Retirement	K55-11	Governance	18/11/2011	Paula Pocock
Textile Recycling Credit Scheme Review	K54-11	Strategy & Development	18/11/2011	Barbara Jones
Internal Audit & RRC Procurement	K62-11	Finance	18/11/2011	Peter Williams
Annual Audit Letter	K63-11	Finance	18/11/2011	Peter Williams
Chief Executive's Appraisal	K64-11	Governance	18/11/2011	Mandy Valentine
Authority Name Change	K65-11	Strategy & Development	18/11/2011	Carl Beer
Interim Waste Treatment Contract	K53-11	Procurement	03/02/2012	John Connell
MWHL/3C – Head of Terms	K52-11	Strategy & Development	Date of decision to be confirmed	Neil Ferris

## MERSEYSIDE WASTE DISPOSAL AUTHORITY

### KEY DECISION SHEET

<b>Item for consideration</b>	<b>Joint Municipal Waste Management Strategy</b>			
<b>File Reference</b>	<b>K57-11</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial Yes</b>	<b>Community Impact Yes</b>	<b>Other – please specify</b>	
<b>Reason for meeting Key Decision Criteria</b>	To ratify the Joint Municipal Waste Management Strategy for Merseyside and accompanying Merseyside Waste Disposal Authority Action Plan			
<b>Scrutiny area</b>	<b>Strategy &amp; Development</b>			
<b>Date for decision</b>	18 <sup>th</sup> November, 2011			
<b>List of Background Papers for consideration</b>	<ol style="list-style-type: none"> <li>1. RESOURCES Merseyside 2011-2041 The Joint Municipal Waste Management Strategy for Merseyside; and</li> <li>2. MWDA Action Plan</li> </ol>			
<b>Risk Management Implications</b>	<ol style="list-style-type: none"> <li>1. Failure to maintain a robust and sustainable Joint Municipal Waste Management Strategy</li> <li>2. Failure to engage partners and stakeholders</li> </ol>			
<b>Prior consultation</b>	MWDA Management Team; Merseyside and Halton Waste Partnership Senior Officers Working Group; All District Scrutiny/Select Committees JMWMS Strategy Review Steering Group; Don't Waste Your Say Public Consultation Autumn 2010; and Draft JMWMS Public Consultation Summer 2011			
<b>Representations</b>	In writing to Stuart Donaldson or by email to <a href="mailto:Stuart.Donaldson@merseysidewda.gov.uk">Stuart.Donaldson@merseysidewda.gov.uk</a>			



## MERSEYSIDE WASTE DISPOSAL AUTHORITY

### KEY DECISION SHEET

<b>Item for consideration</b>	<b>Performance Report Quarter 2 2011/12</b>			
<b>File Reference</b>	<b>K58-11</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>	<b>Community Impact</b>	<b>Other – please specify</b>	
<b>Reason for meeting Key Decision Criteria</b>	Authority Members consider the report on performance and determine, where relevant, the actions required to improve performance			
<b>Scrutiny area</b>	<b>Governance</b>			
<b>Date for decision</b>	18 <sup>th</sup> November, 2011			
<b>List of Background Papers for consideration</b>				
<b>Risk Management Implications</b>	Failure to manage performance risks non-achievement of targets			
<b>Prior consultation</b>				
<b>Representations</b>	In writing to Mandy Valentine or by email to <a href="mailto:Mandy.Valentine@merseysidewda.gov.uk">Mandy.Valentine@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Item for consideration</b>	<b>RRC Update</b>			
<b>File Reference</b>	<b>K59-11</b>			
<b>Is the report likely to be private or public?</b>	Private			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b> y	<b>Community</b> <b>Impact</b>	<b>Other –</b> <b>please</b> <b>specify</b>	
<b>Reason for meeting Key Decision Criteria</b>	Contract Value			
<b>Scrutiny area</b>	<b>Procurement</b>			
<b>Date for decision</b>	18 <sup>th</sup> November, 2011			
<b>List of Background Papers for consideration</b>				
<b>Risk Management Implications</b>	The report updates members on significant risk positions and risk burdens in the RRC Procurement			
<b>Prior consultation</b>				
<b>Representations</b>	In writing to Carl Beer or by email to <a href="mailto:CarlBeer@merseysidewda.gov.uk">CarlBeer@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Item for consideration</b>	<b>Corporate Plan 2011 to 2014</b>			
<b>File Reference</b>	<b>K60-11</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>	<b>Community Impact</b>	<b>Other – please specify</b>	Governance
<b>Reason for meeting Key Decision Criteria</b>	To seek Members' approval of a revised Corporate Plan.			
<b>Scrutiny area</b>	<b>Governance</b>			
<b>Date for decision</b>	18 <sup>th</sup> November 2011			
<b>List of Background Papers for consideration</b>				
<b>Risk Management Implications</b>	Failure to set priorities and manage the future direction of the Authority.			
<b>Prior consultation</b>				
<b>Representations</b>	In writing to Mandy Valentine or by email to <a href="mailto:Mandy.Valentine@merseysidewda.gov.uk">Mandy.Valentine@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Item for consideration</b>	<b>Flexible Retirement</b>			
<b>File Reference</b>	<b>K55-11</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>	<b>Community Impact</b>	<b>Other – please specify</b>	
<b>Reason for meeting Key Decision Criteria</b>	Requirement under LGPS Pension Regulations to provide direction with regards to Flexible Retirement Provision			
<b>Scrutiny area</b>	<b>Corporate Governance</b>			
<b>Date for decision</b>	18 <sup>th</sup> November, 2011			
<b>List of Background Papers for consideration</b>	Draft Flexible Retirement Policy			
<b>Risk Management Implications</b>	Failure to comply with LGPS requirements will leave the Authority open to potential legal challenge			
<b>Prior consultation</b>				
<b>Representations</b>	In writing to Paula Pocock or by email to <a href="mailto:Paula.Pocock@merseysidewda.gov.uk">Paula.Pocock@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Item for consideration</b>	<b>Textile Recycling Credit Scheme Review</b>			
<b>File Reference</b>	<b>K54-11</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b> ✓	<b>Community Impact</b> ✓	<b>Other – please specify</b>	
<b>Reason for meeting Key Decision Criteria</b>	To consider the results of the review of the Recycling Credit Payment mechanism and the options available.			
<b>Scrutiny area</b>	Strategy/Governance			
<b>Date for decision</b>	18 <sup>th</sup> November, 2011			
<b>List of Background Papers for consideration</b>				
<b>Risk Management Implications</b>	Failure to divert textiles from the residual bin. Failure to engage charities and other organisations who handle textiles for recycling in Merseyside area.			
<b>Prior consultation</b>	Review Agreement – Authority meeting 24 June 2011			
<b>Representations</b>	In writing to Barbara Jones or by email to <a href="mailto:barbara.jones@merseysidewda.gov.uk">barbara.jones@merseysidewda.gov.uk</a>			

## MERSEYSIDE WASTE DISPOSAL AUTHORITY

### KEY DECISION SHEET

<b>Item for consideration</b>	<b>Internal Audit &amp; RRC Procurement</b>			
<b>File Reference</b>	<b>K62-11</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b> ✓	<b>Community Impact</b>	<b>Other – please specify</b>	
<b>Reason for meeting Key Decision Criteria</b>	The Internal auditor reports their findings to the whole Authority as they are those charged with governance			
<b>Scrutiny area</b>	<b>Finance</b>			
<b>Date for decision</b>	18 <sup>th</sup> November, 2011			
<b>List of Background Papers for consideration</b>	None			
<b>Risk Management Implications</b>	The internal audit reports to the Authority to ensure governance arrangements remain effective.			
<b>Prior consultation</b>	none			
<b>Representations</b>	In writing to Peter Williams or by email to <a href="mailto:Peter.Williams@merseysidewda.gov.uk">Peter.Williams@merseysidewda.gov.uk</a>			

## MERSEYSIDE WASTE DISPOSAL AUTHORITY

### KEY DECISION SHEET

<b>Item for consideration</b>	<b>Annual Audit Letter</b>			
<b>File Reference</b>	<b>K63-11</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b> ✓	<b>Community Impact</b>	<b>Other – please specify</b>	
<b>Reason for meeting Key Decision Criteria</b>	The External Auditor is required to report to those charged with governance on the outcome of the audit, for MWDA this is the full Authority.			
<b>Scrutiny area</b>	<b>Finance</b>			
<b>Date for decision</b>	18 <sup>th</sup> November, 2011			
<b>List of Background Papers for consideration</b>	None			
<b>Risk Management Implications</b>	This is a statutory reporting requirement and ensures proper governance of the Authority.			
<b>Prior consultation</b>	None			
<b>Representations</b>	In writing to Peter Williams or by email to <a href="mailto:Peter.Williams@merseysidewda.gov.uk">Peter.Williams@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Item for consideration</b>	<b>Chief Executive's Appraisal</b>			
<b>File Reference</b>	<b>K64-11</b>			
<b>Is the report likely to be private or public?</b>	Private			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>	<b>Community Impact</b>	<b>Other – please specify</b>	Governance
<b>Reason for meeting Key Decision Criteria</b>	To consider a report of the Chief Executive's Appraisal Panel			
<b>Scrutiny area</b>	<b>Governance</b>			
<b>Date for decision</b>	18 <sup>th</sup> November 2011			
<b>List of Background Papers for consideration</b>				
<b>Risk Management Implications</b>	Failure to identify key priorities for the chief officer may lead to poor direction of staff and resources.			
<b>Prior consultation</b>	Chief Executive's Appraisal Panel			
<b>Representations</b>	In writing to Mandy Valentine or by email to <a href="mailto:Mandy.Valentine@merseysidewda.gov.uk">Mandy.Valentine@merseysidewda.gov.uk</a>			



**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Item for consideration</b>	<b>Authority Name Change</b>			
<b>File Reference</b>	<b>K65-11</b>			
<b>Is the report likely to be private or public?</b>	Public			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b>	<b>Community Impact Yes</b>	<b>Other – please specify</b>	
<b>Reason for meeting Key Decision Criteria</b>	Intended to raise awareness of what the Authority does across all stakeholders			
<b>Scrutiny area</b>	<b>Governance</b>			
<b>Date for decision</b>	18 <sup>th</sup> November, 2011			
<b>List of Background Papers for consideration</b>	None			
<b>Risk Management Implications</b>	Risk of misunderstanding of the change in the Authority's name – from disposal to more accurate reflection of who we are and what we do. Stakeholder communications plan to be implemented to minimise risk			
<b>Prior consultation</b>	Members received a report in April 2011 and subsequently held a workshop in September 2011.			
<b>Representations</b>	In writing to Carl Beer or by email to <a href="mailto:carlbeer@merseysidewda.gov.uk">carlbeer@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Item for consideration</b>	<b>Interim Waste Treatment Contract</b>			
<b>File Reference</b>	<b>K53-11</b>			
<b>Is the report likely to be private or public?</b>	Private			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial</b> Yes	<b>Community Impact</b>	<b>Other – please specify</b>	
<b>Reason for meeting Key Decision Criteria</b>	Potential financial implications for the Authority			
<b>Scrutiny area</b>	<b>Procurement</b>			
<b>Date for decision</b>	3 <sup>rd</sup> February, 2012			
<b>List of Background Papers for consideration</b>				
<b>Risk Management Implications</b>	Opportunity to secure performance and financial efficiencies.			
<b>Prior consultation</b>	Chairman.			
<b>Representations</b>	In writing to John Connell or by email to <a href="mailto:john.connell@merseysidewda.gov.uk">john.connell@merseysidewda.gov.uk</a>			

**MERSEYSIDE WASTE DISPOSAL AUTHORITY**

**KEY DECISION SHEET**

<b>Item for consideration</b>	<b>MWHL/3C – Head of Terms</b>			
<b>File Reference</b>	<b>K52-11</b>			
<b>Is the report likely to be private or public?</b>	Private			
<b>Decision Maker</b>	<b>Full Authority</b>			
<b>Key Decision Criteria</b>	<b>Financial Yes</b>	<b>Community Impact</b>	<b>Other – please specify</b>	
<b>Reason for meeting Key Decision Criteria</b>	Re commencement of long term contractual arrangements			
<b>Scrutiny area</b>				
<b>Date for decision</b>	Date of decision to be confirmed			
<b>List of Background Papers for consideration</b>	MWHL Board Minutes Proposed Heads of Terms			
<b>Risk Management Implications</b>	Reduces current contractual risks and secures MWDA medium term residual landfill requirements			
<b>Prior consultation</b>	MWHL Board 3C RRC participants			
<b>Representations</b>	In writing to Neil Ferris or by email to <a href="mailto:neil.ferris@merseysidewda.gov.uk">neil.ferris@merseysidewda.gov.uk</a>			